

IIDA

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DESIGN AWARDS

## CALL FOR PROFESSIONAL ENTRIES!

To enter, go to the entry website and create a username & password. All project information below will be entered on the entry website in category-specific fields. We suggest organizing each set of project information prior to entry. You will be able to save and go back to edit information prior to final submission. You may enter and edit multiple project entries separately within your account.

Payment for all projects must be done at the same time. This may be done on the entry site or by check. For the quickest service, please pay by credit card on the entry site. You will receive email confirmation and receipt of payment. For questions, please contact Heather Brunini at [hbrunini@knoll.com](mailto:hbrunini@knoll.com) or Marcus Hamblin at [marcus\\_hamblin@gensler.com](mailto:marcus_hamblin@gensler.com).

SIGN UP TO ENTER AT  
[IIDANEDESIGNAWARDS.ORG](http://IIDANEDESIGNAWARDS.ORG)

ALL ENTRIES ARE DUE BY 5PM  
TUESDAY, JANUARY 8, 2019

INTENT TO ENTER (COMMIT TO NUMBER  
OF PROJECT ENTRIES & PAYMENT) IS DUE  
BY 5PM, TUESDAY, DECEMBER 11, 2018

### ENTRY INFORMATION

- **Project Name, Location and Category**
- **Architecture or Interior Design Firm:** If a multi-office firm, please specify the location of the office that led the design of the project.
- **Team Members:** Select up to five (5) Team Members (*i.e. consultants or members who have provided professional services*).
- **Brand Members:** Select up to five (5) Brand Members (*i.e. vendors or members who have provided furniture, finishes or building products*).
- **Client:** If the client name may not be shared, please describe them as "Confidential."
- **Project Narrative:** Your 250 word (max) description should include a client profile, project objectives, design concept and solutions, design challenges, team contributions, and sustainable design efforts. It is important to be descriptive yet concise. The narrative should support project photography.
- **Floor Plans:** You may upload individual plans or multiple plans in one .pdf file. Files must be 2MB or less.
- **Project Photos:** Up to six (6) photos should be uploaded in order of importance (*i.e. money shot first*). Photos must be 2MB or less. Files must be .jpeg or .png. You will be asked to include a caption for each photo – this should be descriptive yet generic. Proper credit should be noted as well.
- **Cost per RSF:** If submitting for the "Workspace on a Budget", you will be asked to include the cost per rentable square foot. A project may be considered for this category if construction costs came in under the allotted tenant improvement budget.

#IIDANEDA MARCH 6, 2019

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## NOTES & DISCLAIMERS:

**Judging will take place by Interior Design Industry Professionals who reside outside of New England. The total score will be based on 50% Project Narrative and Floor Plans and 50% Project Photography.**

- **Project Narrative:** Your 250 word (max) description should include a client profile, project objectives, design concept and solutions, design challenges, team contributions, and sustainable design efforts. It is important to be descriptive yet concise. The narrative should support project photography.
- **Project Floor Plans:** Submit black and white floor plans of the project, no larger than 8.5" x 11". The floor plans are included as part of the Project Description score. No page limitations. Please provide in electronic .pdf format.
- **Project Photography:** Your project story will also be communicated through professional quality digital photographs. Rendered images may not be submitted. Images should support the project description. No text (i.e. descriptions) other than the project summary should accompany the photographs. Please provide high resolution electronic .jpeg or .tiff formatted files; these images will be used in the final awards presentation *(on the big screen!)*
- Please double check that all entry information complies with these requirements prior to your final submission.
- Winning entries will be made public at the event. There will be one winner per category. Awards will be given based on the discretion of the judges: a winner in each category is not guaranteed (pending enough entries in that category). All approved entries will be recognized at the Awards via a slide show presentation.

**Do not include any information that could reveal the name of your firm on in the narrative, on floor plans, or in photography. This includes but is not limited to elements within the photographed spaces, titleblocks, file names, etc. It could also be grounds for elimination.**

DON'T MISS  
THIS CHANCE  
TO CELEBRATE  
YOUR HARD  
WORK AND  
SUCCESS!

**Note:** IIDA New England reserves the right to eliminate any entries that do not meet minimum submission requirements.

## CHECKS MAY BE SENT TO:

IIDA New England Chapter, 5353 Wayzata Blvd, Ste 350, Minneapolis, MN 55416  
Refer to the IIDA New England website for more information: [iidane.org](http://iidane.org)

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